North Oakland Transportation Authority (NOTA)

Meeting Minutes

**Thursday, April 20, 2023**

**4:30 p.m.**

**NOTA Offices**

**675 S. Glaspie St. Oxford, MI**

The meeting was called to order by Chair Mike McDonald at 4:30 p.m.

**Roll Call**

**Present** Representing

Mike McDonald, Chair Village of Leonard

Ed Brakefield Addison Township

Carl Cyrowski Village of Lake Orion

Mike Flood Orion Township

Tonya Waple TTI

Lori Bourgeau Village of Oxford

Margaret Payne Oxford Township

Ann Keltcsh At Large – MORC

**Absent - Excused**

Chris Barnett, Vice Chair Orion Township

Bruce Pearson Addison Township

Jack Curtis Oxford Township

Lori Bourgeau Village of Oxford

Margaret Payne Oxford Township

**Others Present:**

Lynn Gromaski NOTA Executive Director

Cody Pearson

**Respects to the Flag**

The Pledge of Allegiance was given.

**Agenda Approval**

**Moved by** Mike Flood, seconded by Ed Brakefield, to approve the agenda as presented. By voice vote the motion passed unanimously.

**Minutes Approval**

**Moved by** Carl Cyrowski, seconded by Ed Brakefield, to approve the minutes of the March 16, 2023 meeting as presented. By voice vote the motion passed unanimously.

**Director’s Report**

**Moved by** Chris Barnett, seconded by Mike Flood, to receive and file the Director’s report.

By voice the motion passed unanimously.

**Public Comments** - none

**Monthly Financial Packet**

The monthly financial statements were presented.

**Moved by** Chris Barnett, seconded by Carl Cyrowski, to receive and file the financial activity report. By voice vote the motion passed unanimously.

**Approval of the Bills**

A listing of bills for February was presented.

**Moved by** Ed Brakefield, seconded by Mike Flood, to approve the bills of $139,193.65 as presented. By roll call vote the motion passed unanimously.

**2023 Budget Adjustments**

NOTA Director Lynn Gromaski presented budget adjustments for 2023 to equal Oakland County budget that was passed in the amount of $4,002,080 plus $20,000 for trolley revenue and expenses that were not a part of the Oakland County contract for a total of $4,022,080. Moved by Chris Barnett, seconded by Ed Brakefield, to approve the 2023 budget adjustments as presented. By roll call vote the motion passed unanimously.

**Old Business**

None

**New Business**

None

**Public Comments** - none

**Monthly Rider and Mileage Reports**

Moved by Mike Flood, seconded by Carl Cyrowski, to receive and file the reports. By voice vote the motion passed unanimously.

**Board Member Comments**

Carl Cyrowski showed the NOTA tenants a couple of buildings but hasn’t found a good fit for their needs. They are interested in buying the NOTA building.

**Adjournment**

Moved by Mike Flood, seconded by Carl Cyrowski, to adjourn the meeting at 4:47 p.m. By voice the motion passed unanimously.

*The next regular meeting is scheduled for Thursday, May 18 at 4:30 p.m. at NOTA Office, 675 Glaspie St. Oxford, MI 48371.*

*Minutes initially drafted by Lynn Gromaski*